

ERRATUM

PLEASE be advised that Acts Nos. 9, 10, 11, 12, and 13 of 2025 were printed with an error in the date of publication. The date was incorrectly stated as 28th May, 2025, but should have been 28th July, 2025. Please be guided accordingly.

Mr. Viannie Aimable
Assistant Manager (Ag.)
National Printing Corporation

VACANCY NOTICES

Attorney General's Chambers, Saint Lucia.

POST OF SENIOR CROWN COUNSEL

JOB DESCRIPTION

JOB TITLE: Senior Crown Counsel

REPORTS TO: Solicitor General

SUPERVISES: Crown Counsels and Legal Secretary

CLASSIFICATION: GRADE 19

RELATIONSHIP AND RESPONSIBILITIES

1. Provision of professional efficient and ethical legal services to the Government of Saint Lucia in matters related but not limited to the conduct of Civil Legislation, provision of legal advice, drafting and vetting on contracts and other agreements.
2. Works under the direction of and reports to the Solicitor General.
3. Required to respond whenever necessary to the Attorney General and Permanent Secretary on matters related to work in progress.

DUTIES AND TASKS

1. Prepares, presents and represents the Government of Saint Lucia in all civil matters in the High Court and Court of Appeal and provides guidance and assistance to the Crown Counsel in the conduct and progress of matters.
2. Functions as a legal representative of the Government locally, regionally and internationally in matters involving constitutional and other civil issues.
3. Prepares all legal documents to be filed in civil matters.
4. Appears in appeals in disciplinary matters before the Public Service Appeal Board and the Income Tax Appeals Tribunal.
5. Provides legal advice to all Ministries and Government and Government Departments to ensure that the interest of the Government is safeguarded.

6. Drafts and vets Deeds and Agreements, Memoranda of Understanding, Contracts, Notarial documents to which Government is a party.
7. Reviews, vets and approves documents for Marriage Licences, Aliens Licences and any other related matter.
8. Advises the Attorney General on applications by Non-Profit Companies.
9. Advices the Attorney General on applications for admission to the Bar by non-citizens.
10. Vets Loan Agreements with Foreign Governments or Agencies.
11. Processes Mutual Legal Assistance Requests (internal and external), Letters Rotatory including matters of extradition and registration of restraining orders and advising on treaty and international obligations.
11. Represents the office of the Attorney General on various committees, statutory bodies and other Boards established by Government.
12. Represents the Government of Saint Lucia at workshops, conferences and other meetings locally and overseas.
13. Liaises with other Senior Crown Counsels ensuring familiarity with all major litigation involving Chambers.
14. Acts as Tutor Ad Hoc in applications for adoption of infants.
15. Prepares and represents the State in the adjudication of matters, mediation, negotiation, and in particular Boards of Assessment.
16. Performs such other duties as may be assigned from time to time by the Attorney General and the Permanent Secretary.

CONDITIONS

1. Functions in a scheduled traveling post and receives traveling and mileage allowance in accordance with approved rates.

2. Required to maintain motor vehicle for the proper performance of duties.
3. Accommodation provided in a general administrative office.
4. Institutional support provided through appropriate civil service regulations and departmental guidelines.
5. Salary and allowances, and vacation leave are in accordance with the terms and conditions stipulated by Government in the Estimates/Collective Agreement and policy documents.
6. This post is non-pensionable.

EVALUATION METHOD

Work performance will be evaluated on the basis of the following:

1. Demonstrated supervisory capabilities and interpersonal skills.
2. Punctual and consistent attendance to duties.
3. Number of problems investigated and relevance of prescriptions.
4. Compliance with Ministry guidelines and standard operating procedures.
5. Effective implementation of duties, responsibilities and assignments as defined in the job description.
6. Compliance with and responsiveness to supervision and level of supervision given.

SKILLS, KNOWLEDGE AND ABILITIES

1. A working knowledge of and ability to interpret Legislation, Civil Service Rules and Regulations, Collective Agreements.
2. Demonstrated ability to organize and work independently on multiple tasks/projects and complete assignments within specified deadlines.
3. Ability to plan and organize work and prepare clear concise reports.
4. Extensive knowledge of the court procedure.
5. Extensive knowledge of legal principles, practices and proceedings.
6. Knowledge of Government procedures and practices.
7. A sound working knowledge of the Laws of Saint Lucia.
8. Ability to establish and maintain effective working relationships with associates and the Public.
9. Ability to analyse issues, make interpretations and sound recommendations.

10. Proven ability to solve legal problems in a methodical and practical way.

QUALIFICATIONS AND EXPERIENCE

Masters Degree in Law and a Legal Education Certificate plus five (5) years legal experience.

OR

Bachelors Degree in Law plus a Legal Education Certificate plus a minimum of seven (7) years legal experience.

SALARY AND ALLOWANCES

Salary is at the rate of EC \$103,194.00 per annum

Legal Allowance	\$24,000.00
Travel Allowance	\$ 8,808.00
Telephone Allowance	\$ 1,098.00
Entertainment Allowance	\$ 3,780.00

Salary and allowances are exempt from income tax.

Applications, along with two written references and certified copies of documents pertaining to qualifications, should be addressed to:

The Secretary
Judicial and Legal Services Commission
2nd Floor, Heraldine Rock Building
The Waterfront
Castries
Saint Lucia, W.I.

To reach her no later than **Friday, 29th August 2025**.

NB: Applications may also be submitted via email to jlsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

Ministry of Justice, Saint Lucia.

POST OF CROWN COUNSEL IV, CROWN PROSECUTION SERVICE

JOB DESCRIPTION

JOB TITLE: Crown Counsel IV

REPORTS TO: Director of Public Prosecutions

SUPERVISES: Crown Counsel I, II, III

CLASSIFICATION: GRADE 18

RELATIONSHIP AND RESPONSIBILITIES

1. To represent the Crown in prosecuting complex and serious criminal offences in the Magisterial Courts, High Courts and the Court of Appeal and rendering legal advice on criminal matters to the Police and other Government agencies, to provide competent representation on behalf of the State in the presentation of matters before the Court.
2. To manage assigned staff and resources to ensure work programmes are implemented in accordance with legislative and operational requirements and established labour practices.
3. Responds to the Deputy Director of Public Prosecutions and liaises with the Police, District Court Office, Registry of the Supreme Court, Forensic Lab, Public Hospitals and the Eastern Caribbean Supreme Court on matters relating to work in progress.

DUTIES AND TASKS

1. Leads and manages assigned staff through target setting, continuous dialogue, mentoring, coaching and assessment of individual staff performance including identifying training needs and gaps to ensure effective performance management.
2. Prepares for trial by conducting witness interviews, preparing trial bundles, liaising with investigating officers relative to exhibits in their custody and responding to pretrial applications by the defense to enable compliance with Court issued deadlines.
3. Represents the Crown at sufficiency hearings by preparing submissions in accordance with legal thresholds, responding to objections and making oral submissions to satisfy the Court that there is enough evidence to stand trial.
4. Prepares indictments by reviewing Criminal Case Files, ensuring witnesses are listed and the correct charges are preferred for approval by the Director of Public Prosecutions, to enable filing prior to the arraignment date, in compliance with the Criminal Procedure Rules.
5. Reviews Criminal Case Files by perusing witness statements, ensuring proper procedure has been followed, assessing cogency of evidence and items exhibited to the file, to ensure sufficiency of evidence.
6. Engages in jury selection by challenging or approving jurors randomly selected from the jury pool assembled by the High Court for the selection of a jury of Saint Lucians.
7. Prepares sentencing submissions by applying the facts of the case to the sentencing guidelines issued

by the Eastern Caribbean Supreme Court, perusing the presentence reports and Criminal Records of the defendants to ensure consistency and fairness in the sentences imposed by the Court.

8. Responds to appeals by defendants by filing relevant Court documents and appearing at Court of Appeal sittings to present submission to the Court on behalf of the state.
9. Consults with law enforcement officers, by providing legal advice in the investigation of ongoing cases to provide guidance on charges to be laid.
10. Undertakes legal research by perusing domestic and foreign legislation and case law to respond to legal issues that arise, in an effort to prepare comprehensive submissions and assist the Courts in arriving at fair decisions.
11. Assists with the review of bills and proposed amendments to legislation through research, interpreting and scrutinizing existing laws and consultation with stakeholders to provide legal opinions.
12. Collaborates with the Financial Investigations Authority in the application and management of restraint orders, by examining and reviewing evidence proffered by investigating officers, preparing applications, reviewing affidavits, perusing exhibits and drafting orders for restraining assets and advocating before the Courts for the forfeiture of assets of person, criminal organization and terrorist group.
13. Prepares status reports on the work programme of the Unit, in accordance with Standard Operating Procedures, to allow for a review of set targets and objectives, facilitate decision-making and promote accountability.
14. Represents the Department on committees, conferences and meetings at the local, regional and international levels to articulate government's policy position and foster networking and alliances.
15. Performs any other job-related duties as may be assigned.

CONDITIONS

1. Congenial accommodation is provided within a general administrative office.
2. Institutional support is provided through the Constitution of Saint Lucia, civil service rules and regulations, departmental guidelines, standard operating procedures, Estimates of Expenditure

and Revenue, Finance (Administration) Act and supporting regulations.

3. Opportunities exist for personal development through established orientation and training programmes, as outlined in the Public Service Training and Development Policy.
4. May be required to work beyond the normal working hours.
5. Required to remain current on practices and developments in Public and Case Law.
6. Required to demonstrate political acuity.
7. May be exposed to possible volatile situations in the conduct of duties.
8. Required to maintain integrity, confidentiality and professionalism in the conduct of duties.
9. Required to be punctual and present for work, meetings and other official appointments and activities.
10. Functions in a scheduled travelling post with travel allowance in accordance with that stipulated in the terms and conditions of employment.
11. Required to own and maintain a motor vehicle for the proper performance of duties and to possess a valid driver's license.
12. May be required to travel regionally and internationally in the conduct of duties.
13. Salary and benefits are in accordance with that stipulated in the terms and conditions of employment.

EVALUATION METHOD

1. Demonstrated knowledge of, and ability to interpret and apply the Constitution of Saint Lucia, Laws relating to insolvency, The Civil Code, Code of civil procedures, Execution of Judgements, Criminal Code, Criminal Procedure Rules, Customs (Control and Management) Act and other relevant regulations and policy documents.
2. Demonstrated application of job knowledge and/or technical expertise relevant to the job.
3. Demonstrated problem-solving and decision-making skills
4. Demonstrated interpersonal skills and consistently demonstrates emotional intelligence.
5. Demonstrated negotiation and mediation skills.
6. Demonstrated oral and written communication, listening and presentation skills.

7. Demonstrated knowledge of, and ability to interpret and apply legal principles and practices and Court procedures.
8. Demonstrated knowledge of the structure of the Public Service and ability to interpret and apply its administrative policies and procedures.
9. Demonstrated leadership and management skills with the ability to inspire and motivate employees.
10. Demonstrated computer literacy skills; with the ability to manipulate software applications such as word processing, databases, spreadsheets, presentation programmes.
11. Demonstrated ability to conduct legal research, analyze and interpret laws and regulations.
12. Demonstrated ability to present and explain statements of fact and the law.
13. Demonstrated ability to effectively develop and maintain working relationships with team members and other stakeholders.
14. Demonstrated ability to manage time, meet deadlines and remain calm under pressure.
15. Demonstrated ability to exercise initiative and judgment in the execution of duties.
16. Demonstrated ability to maintain integrity, confidentiality, tact and diplomacy in the conduct of duties.
17. Demonstrated analytical and conceptualization skills.
18. Demonstrated ability to complete assignments and tasks as defined by performance targets.
19. Demonstrated ability to remain current on practices and developments in legal knowledge and developments
20. Demonstrated ability to prepare and submit reports that meet established standards.
21. Intellectually acute, visionary and innovative.
22. Ability to adapt to organisational change.

SKILLS, KNOWLEDGE AND ABILITIES

1. Expert knowledge of, and ability to interpret and apply the Constitution of Saint Lucia, Laws relating to insolvency, The Civil Code, Code of civil procedures, Execution of Judgements, Criminal Code, Criminal Procedure Rules, Customs (Control and Management) Act and other relevant regulations and policy documents.

2. Advance knowledge of legal principles and court procedures and practices.
3. Expert problem-solving and decision-making skills
4. Expert interpersonal skills and consistently demonstrates emotional intelligence.
5. Expert negotiation and mediation skills.
6. Expert oral and written communication, listening and presentation skills.
7. Advanced knowledge of, and ability to interpret and apply legal principles and practices and Court procedures.
8. Intermediate knowledge of the structure of the Public Service and ability to interpret and apply its administrative policies and procedures.
9. Intermediate leadership and management skills with the ability to inspire and motivate employees.
10. Intermediate computer literacy skills; with the ability to manipulate software applications such as word processing, databases, spreadsheets, presentation programmes.
11. Ability to conduct legal research, analyze and interpret laws and regulations.
12. Ability to present and explain statements of fact and the law.
13. Ability to effectively develop and maintain working relationships with team members and other stakeholders.
14. Ability to manage time, meet deadlines and remain calm under pressure.
15. Ability to exercise initiative and judgment in the execution of duties.
16. Ability to maintain integrity, confidentiality, tact and diplomacy in the conduct of duties.
17. Intellectually acute, visionary and innovative.
18. Ability to adapt to organizational change.

QUALIFICATIONS AND EXPERIENCE

1. Master's Degree in Law plus a Legal Education Certificate plus three (3) years' experience in a post at Grade 15 or above;

OR

2. Bachelor's degree plus post graduate diploma in Law plus a Legal Education Certificate plus three (3) years' experience in a post at grade 15 or above.

SALARY AND ALLOWANCES

- Tax free salary at the rate of eighty- nine thousand, eight dollars and sixty-eight cents (\$89,008.68) (Grade18, step I) per annum.
- Travel Allowance at the rate of seven thousand, six hundred and twenty dollars (\$7,620.00) per annum. (Officer must own and maintain a vehicle in order to receive this allowance).
- Legal Officer's Allowance at the rate of eighteen thousand dollars (\$18,000.00) per annum.
- Telephone Allowance at the rate of two hundred and ninety-one dollars (\$291.00) per annum.
- Twenty-three (23) days of vacation leave per annum.
- Twenty-five percent (25%) gratuity of basic salary (not including allowances) will be paid on satisfactory completion of the contract.

Application Cover letter, along with two written references and certified copies of documents pertaining to qualifications, should be addressed to:

The Secretary
Judicial and Legal Services Commission
2nd Floor, Heraldine Rock Building
The Waterfront
Castries
Saint Lucia, W.I.

To reach her no later than **Monday, 25th August 2025.**

NB: Applications may also be submitted via email to jlsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

Ministry of Justice, Saint Lucia.

POST OF CROWN COUNSEL I, CROWN PROSECUTION SERVICE,

JOB DESCRIPTION

JOB TITLE: Crown Counsel I

REPORTS TO: Director of Public Prosecutions

SUPERVISES: N/A

CLASSIFICATION: GRADE 15

RELATIONSHIP AND RESPONSIBILITIES

1. Represents the State in effectively prosecuting and disposing of criminal offences against the person and

either way offences, not amounting to murder, in the Magistrates' Courts, High Court and Court of Appeal.

2. Liaises when necessary with other divisions within the Department of Home Affairs, Justice and National Security and reports whenever necessary to the Deputy Director of Public Prosecutions.

DUTIES AND TASKS

1. Assists the Director of Public Prosecutions in reviewing criminal case files from the Royal St. Lucia Police Force and other government law enforcement agencies to ensure the effective and just prosecution and disposition of cases in the Magistrates' Courts and the Case Management Court of the High Court.
2. Represents the Crown in summary Criminal Appeals cases to ensure appropriate decisions are upheld.
3. Reviews investigation files from the Police and other government agencies and renders legal advice, in consultation with the Director of Public Prosecutions, for the conduct of effective prosecution and disposition of matters of a criminal nature.
4. Drafts indictments in respect of indictable cases filed in the High Court for approval by the Director or Deputy Director of Public Prosecutions in preparation for Arraignment.
5. Briefs witnesses in cases being prosecuted at the Magistrates' Courts and High Court through individual interviews in preparation for Court hearing to ensure effective prosecution.
6. Monitors the progress of cases by ensuring all assignments in relation to cases are completed, and reports on the outcome of cases conducted to ensure updated case information is maintained.
7. Ensures all cases for relevant assigned Courts are effectively coordinated to ensure the smooth operations of the Court.
8. Liaises with Police with regard to completion of case files to be heard to ensure effective disposal of cases.
9. Engages in research into criminal cases to be adjudicated in the Magistrate's Court, High Court and Court of Appeal to ensure all pertinent information is available for effective disposal of cases.
10. Attends workshops, seminars and conferences organized by the Office of the Director of Public Prosecutions, Court of Appeal, Government Ministries, and other local, regional and international agencies to ensure the development of required competencies and skills.
11. Performs any other work-related duties as may be assigned by the Director of Public Prosecutions from time to time.

CONDITIONS

1. Congenial accommodation is provided within a general administrative office.
2. Institutional support is provided through the Constitution of Saint Lucia, civil service rules and regulations, departmental guidelines, standard operating procedures, Estimates of Expenditure and Revenue, Finance (Administration) Act and supporting regulations.
3. Opportunities exist for personal development through established orientation and training programmes, as outlined in the Public Service Training and Development Policy.
4. May be required to work beyond the normal working hours.
5. Required to remain current on practices and developments in Public and Case Law
6. Required to demonstrate political acuity.
7. May be exposed to possible volatile situations in the conduct of duties.
8. Required to maintain integrity, confidentiality and professionalism in the conduct of duties.
9. Required to be punctual and present for work, meetings and other official appointments and activities.
10. Functions in a scheduled travelling post with travel allowance in accordance with that stipulated in the terms and conditions of employment.
11. Required to own and maintain a motor vehicle for the proper performance of duties and to possess a valid driver's license.

EVALUATION METHOD

1. Demonstrated compliance and application of Civil Service Regulations, Departmental Guidelines, Standard Operating Procedures, Pensions Act and general human resource, rules, regulations and policies.
2. Demonstrated application of job knowledge and/or technical expertise relevant to the job.
3. Effective implementation of duties, responsibilities and assignments as defined in the Job Description.
4. Proven ability to manage subordinates in the achievement of the Department's goals and objectives.

5. Demonstrated ability to supervise, lead and motivate subordinates to foster a culture of high performance and continuous growth and improvement.
6. Demonstrated accuracy, attention to detail, neatness and effectiveness of work assigned.
7. Demonstrated willingness to accept the responsibility and authority of the post; taking action and making sound decisions on matters associated with the post.
8. Demonstrated ability to effectively relate to internal and/or external clients; displaying respect, fairness, courtesy and consideration of client needs.
9. Demonstrated ability to analyse information, factors and alternatives to situations and problems to arrive at logical conclusions and implement appropriate solutions to ensure completion of assigned tasks.
10. Demonstrated time management skills and ability to complete assigned tasks in a timely manner; punctuality and presence for work, Court, meetings and appointments.
11. Demonstrated ability to work collaboratively; interact positively and communicate effectively with team members and internal and external clients and stakeholders.
12. Demonstrated ability to display self-reliance, creativity, initiative, innovation and ingenuity in effectively fulfilling the duties of the post.
13. Demonstrated ability to maintain confidentiality and flexibility in scheduling work assignments as priorities change and ability to manage time in a fast-paced environment.
14. Demonstrated level of political acuity and emotional intelligence in the conduct of duties
15. Demonstrated ability to remain current with legal knowledge and developments.
16. Demonstrated ability to apply legal principles, understand and adhere to court proceedings.
17. Demonstrated ability to effectively utilize legal research skill and techniques using various resources.
18. Demonstrated ability to effectively analyze and present laws and legislation.

SKILLS, KNOWLEDGE AND ABILITIES

1. Advanced knowledge of and ability to interpret the Laws of Saint Lucia.
2. Advanced knowledge of legal principles and Court procedures and practices.
3. Working knowledge and ability to interpret and apply Civil Service Rules and Regulations, Standard

Operating Procedures, Staff Orders, Collective Agreements and Departmental Guidelines.

4. Decisiveness, soundness of judgment and clarity of presentation.
5. Ability to draft indictments and prepare legal submissions.
6. Expert oral, written communications and presentation skills and expert skills to accuracy and attention to detail.
7. Advanced knowledge of legal research skills and techniques including the use of electronic research tools and the use of various office automation tools.
8. Advance and working knowledge of the Judicial Case Management Systems.
9. Advanced Knowledge of and ability to interpret and apply civil service rules and regulations, departmental guidelines and standard operating procedures and Staff Orders and any other relevant policy and legislative documents.
10. Expert oral, written communication and presentations skills and expert skills to accuracy and attention to detail.
11. Ability to conduct legal and other research, analyze and interpret laws and regulations.
12. Ability to present and explain statements of fact and the law.
13. Ability to exercise judgement, tact, diplomacy, impartiality, decisiveness and clarity in the execution of duties.
14. Ability to effectively plan, organize and manage time.
15. Ability to effectively develop and maintain working relationships with management, colleagues, partners, members of the public and stakeholders at all levels.

QUALIFICATIONS AND EXPERIENCE

1. Master's Degree in Law plus a Legal Education Certificate plus two (2) years' experience in a post at Grade 12 or above;

OR

2. Bachelor's degree plus post graduate diploma in Law plus a Legal Education Certificate plus two (2) years' experience in a post at grade 13 or above.

SALARY AND ALLOWANCES

- Tax free salary at the rate of seventy-five thousand, four hundred and fifty-seven dollars and eight cents (\$75,457.08) (Grade 15, step 1) per annum.

- Travel Allowance at the rate of seven thousand, six hundred and twenty dollars (\$7,620.00) per annum. (Officer must own and maintain a vehicle in order to receive this allowance).
- Legal Officer's Allowance at the rate of twelve thousand dollars (\$12,000.00) per annum.
- Telephone Allowance at the rate of two hundred and ninety-one dollars (\$291.00) per annum.
- Twenty-three (21) days of vacation leave per annum.
- Twenty-five percent (25%) gratuity of basic salary (not including allowances) will be paid on satisfactory completion of the contract.

Application Cover letter, along with two written references and certified copies of documents pertaining to qualifications, should be addressed to:

The Secretary
Judicial and Legal Services Commission
2nd Floor, Heraldine Rock Building
The Waterfront
Castries
Saint Lucia, W.I.

To reach her no later than **Monday, 25th August 2025.**

NB: Applications may also be submitted via email to jlsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

*Ministry of Education, Sustainable Development, Innovation,
Science, Technology And Vocational Training*

POST OF EDUCATION OFFICER

OFFICE IDENTIFICATION

JOB TITLE: Education Officer

DEPARTMENT: Early Childhood Services

CLASSIFICATION: Grade 17

REPORTS TO: Chief Education Officer

SUPERVISES: All operations within the Early Childhood Sector

RELATIONSHIPS AND RESPONSIBILITIES

1. Networks with local, regional and international agencies and other actors who can contribute to the development of the Early Childhood Sector by providing direction and focus to the Sector.

2. Advises the Chief Education Officer on strategies and actions that will enhance the development of the Early Childhood Sector in St. Lucia.
3. Develops, directs and administers plans and programmes to implement the St. Lucia Early Childhood Policy.

DUTIES AND TASKS

1. Manages the daily operations of the Early Childhood Services Unit by maintaining constant dialogue with staff to ensure efficiency and effectiveness.
2. Analyses the implication of policy and legislative initiatives and assesses their impact on programme and service delivery through discussions and documentation thus enabling sound decisions.
3. Co-ordinates the activities of different stakeholders within the St. Lucia Early Childhood Sector – parents, providers, practitioners and staff, through direct and indirect communication to ensure successful outcomes.
4. Prepares the Unit's annual budget, work plans and programmes by incorporating the yearly activities in order to adopt a clear understanding of what the Unit intends to achieve.
5. Identifies and facilitates the development of projects for the advancement of the Early Childhood Sector through direct and indirect communication, so as to achieve the medium and long term goals of the Unit.
6. Conducts periodic reviews and submits quarterly evaluation reports to the Chief Education Officer through monitoring and observing the performance of staff and the use of available technology.
7. Maintains an efficient, comprehensive record-keeping system that allows for appropriate management of the Early Childhood Sector through all communication tools available.
8. Develops plans and programmes for the total integration of existing Early Childhood Services in accordance with the national objectives of the St. Lucia Early Childhood Policy through dialogue, discussion and documentation that would ensure efficiency in service provision and programming.
9. Prepares project proposals for the development and enhancement of the Early Childhood Sector through the use of relevant communication tools in order to ensure efficient service delivery.
10. Ensures that centres utilize the technology and necessary curricula essential to service provision and quality programming.

11. Assists with the delivery of professional development/training activities through direct and indirect supervision to ensure efficiency and effectiveness.
12. Performs any other duties as may be assigned from time to time by the Chief Education Officer and the Permanent Secretary.

CONDITIONS

1. Accommodation is provided in a general Administrative Office.
2. The officer is required to maintain a motor vehicle to function in a scheduled travelling post. Basic travelling and mileage allowances will be paid in accordance with approved rates.
3. Salary is in accordance with the terms stipulated by the Government in the Estimates/Collective Agreement and is liable to taxation in accordance with the Income Tax Ordinance.
4. Institutional support is provided through appropriate Civil Service and Teaching Service Regulations, Statutory Instrument and Departmental Guidelines.
5. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses).
6. Housing, free medical attention and medicine will not be provided.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. effective implementation of the Early Childhood Policy as per the provisions of the agreed upon action;
2. efficient service delivery in the Sector that meets or exceeds the minimum standards that have been mandated by the Government;
3. capability to develop quality programmes and facilitate the development of projects that will advance the Early Childhood Sector;
4. effective demonstration of supervisory and management capabilities;
5. compliance with Departmental and Ministry's Guidelines and Standard Operating Procedures;
6. effective implementation of duties, responsibilities and assignments as defined in the Job Description.

SKILLS, KNOWLEDGE AND ABILITIES

1. Decisiveness and soundness of judgment in issuing directives.

2. Excellent report writing skills.
3. Quality of advice and supervision given in the delivery of professional development and training activities.
4. Working knowledge of the operation and delivery of Early Childhood programmes and services.
5. Ability to effectively organize and manage administrative operations.
6. Ability to effectively network with different stakeholders.
7. Ability to establish and maintain effective working relationships with a team of professionals.
8. Ability to provide leadership, direction and guidance to staff.

QUALIFICATION AND EXPERIENCE

The candidates should possess at least one of the following:

- (1) A Master's Degree in Early Childhood Education or related field, plus Post Graduate Diploma/Certificate, plus five (5) years' experience in a supervisory or administrative position, plus Certificate in Teaching.

OR

- (2) A Master's Degree in Early Childhood Education or related field, plus seven (7) years' experience in a supervisory or administrative position, plus Certificate in Teaching.

OR

- (3) A Bachelor's Degree in Early Childhood Education plus a Post Graduate Diploma, plus ten (10) years' experience in a supervisory or administrative position, plus Certificate in Teaching.

SALARY

Salary is at a rate of EC\$84,346.92 per annum (Grade 17, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications **MUST** be accompanied by verified copies of ALL certificates and transcripts from the relevant institutions. Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.

Please note that:

1. performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;
2. the successful applicant may be given an acting appointment for up to twelve (12) months; and
3. applicants are required to indicate administrative positions held and experience gained.

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by **Friday, August 29, 2025**.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or <http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>

*Ministry of Education, Sustainable Development,
Innovation, Science, Technology And Vocational Training*

POST OF PRINCIPAL III – SECONDARY EDUCATION

OFFICE IDENTIFICATION

JOB TITLE: Principal III

DEPARTMENT: Secondary Education – Choiseul
Secondary

CLASSIFICATION: Grade 16

REPORTS TO: Education Officer with responsibility
for the District

RELATIONSHIPS AND RESPONSIBILITIES

1. Liaises with the Education Officer, Chief Education Officer, Permanent Secretary, Deputy Permanent Secretary, Deputy Chief Education Officer – Instruction, Chief Planning Officer, teachers, students, Sir Arthur Lewis Community College,

community groups and organizations, other Government Ministries and Donor Agencies.

2. Works in collaboration with the Education Officer to ensure that school is administered in a proper and efficient manner.
3. Supervises and supports vice principal, teachers, students, administrative and ancillary staff and serves as liaison between the District Education Office and school.

DUTIES AND TASKS

1. Executes responsibilities in accordance with the provisions of the Education Act of 1999 and Regulations governing the Teaching Service;
2. Establishes and promotes high standards and expectations for all students and staff for academic performance and responsibility for behavior.
3. Supervises the instructional programmes of the school, evaluates lesson plans and observes classes (teaching, as duties allow) on a regular basis to encourage the use of a variety of instructional strategies and materials consistent with research on learning and child growth and development;
4. Fosters the integration of technology and innovation into programmes administered by the school;
5. Ensures a safe and orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students;
6. Files all required reports regarding attendance and discipline matters;
7. Supervises the physical safety of the students while on the school's compound;
8. Applies the syllabus in conformity with the needs of the students of the school to ensure effective learning;
9. Supervises and appraises the performance of staff;
10. Develops, implements and promotes effective plans for the continuing professional development and academic growth of teachers to improve the quality of instruction through staff meetings, in-service training and personal contact;
11. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines;

12. Assumes responsibility along with staff for the school's performance;
13. Establishes and supervises in a fair and consistent manner effective discipline and attendance systems, consistent with the values and mission of the Ministry of Education;
14. Keeps the staff informed, and implements along with staff ideas for the improvement of the school. Conducts meetings, as necessary, for the proper functioning of the school;
15. Ensures the proper care and use of school furniture, equipment and supplies;
16. Develops and maintains an active relationship with parents, example, through Parent/Teacher Association;
17. Furnishes all returns as prescribed, to the Department of Education, Innovation and Vocational Training;
18. Ensures that student records are complete and current;
19. Furnishes progress reports on the performance of the school at the end of every term to the Education Officer with responsibility for the district;
20. Keeps accurate records of information technology initiatives and resources;
21. Initiates relevant training as per new information technology developments;
22. Performs other duties as may be assigned from time to time by the Chief Education Officer and the Permanent Secretary.

CONDITIONS

1. Accommodation provided in the School (Office);
2. Institutional support is provided through the Department of Education, Innovation and Vocational Training;
3. Opportunities exist for personal development and career advancement through orientation, general and specialized in-service training.
4. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15.02;
5. Institutional support will be provided through the appropriate Civil Service and Teaching Service

Regulations, Statutory Instruments and Departmental Guidelines;

6. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
7. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. Knowledge of education theory and practice including modalities of instruction;
2. Clinical supervisory skills;
3. A working knowledge of and ability to interpret Education Act and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operating Procedures contained in the Ministry's Operations Manual, Collective Agreements and other operation procedures;
4. Capacity to provide effective management and instructional leadership;
5. Ability to creatively deploy participating and team building approaches to school management;
6. Capacity to work well with persons of a range of dispositions and to establish good rapport with stakeholders;
7. Ability to lead and manage innovation for school improvement;
8. Ability to plan for and manage the integration of Technology in instruction and in school administration;
9. Capacity to model and demonstrate a high level of emotional intelligence in resolving problems and conflict;
10. Decisiveness, soundness of judgment and success in issuing directives.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Level of performance and accomplishment of the school;
2. Quality of instruction as evidenced by student performance;
3. Effectiveness of staff management and extent to which team spirit and parental involvement are exhibited;

4. Extent to which student participation in school activities and student discipline are maintained;
5. Timeliness, accuracy and quality of information provided in returns and reports;
6. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
7. Compliance with the Guidelines and Policies of the Department of Education, Innovation and Vocational Training; and
8. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess one of the following:

1. A Master's Degree in Educational Administration, plus five (5) years' experience in Administration (i.e. head of department, dean of discipline, year heads, etc.), plus five (5) years' experience as a Qualified Teacher;

OR

2. A Bachelor's Degree in Educational Administration or related field, plus a Post Graduate Diploma, plus five (5) years' experience in administration (i.e. head of department, dean of discipline, year heads etc.), plus seven (7) years' experience as a Qualified Teacher;

OR

3. A Bachelor's Degree in Educational Administration or related field, plus five (5) years' experience in administration (i.e. head of department, dean of discipline, year head, etc.), plus ten (10) years' experience as a Qualified Teacher;

Proficient in the use of Information Communication Technologies (ICT) integration for instructional learning.

SALARY

Salary is at a rate of EC\$79,902.00 per annum (Grade 16, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications MUST be accompanied by verified copies of ALL certificates and transcripts from the relevant institutions. Two confidential testimonials are required – one from the Principal of the school at which the teacher

is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.

Please note that:

1. performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;
2. the successful applicant may be given an acting appointment for up to twelve (12) months; and
3. applicants are required to indicate administrative positions held and experience gained.

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by **Friday, August 29, 2025**.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or <http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>

*Ministry of Education, Sustainable Development,
Innovation, Science, Technology And Vocational Training*

VICE PRINCIPAL II/I – SECONDARY EDUCATION

OFFICE IDENTIFICATION

JOB TITLE: Vice Principal I or II

DEPARTMENT: Secondary Education – Clendon
Mason Memorial Secondary

CLASSIFICATION: Grade 14 or 15

REPORTS TO: PRINCIPAL

RELATIONSHIPS AND RESPONSIBILITIES

1. Supports the Principal in liaising with the Education Officer, Chief Education Officer, Permanent Secretary, Deputy Permanent Secretary, Deputy

Chief Education Officer – Instruction, Chief Planning Officer, teachers, students, Sir Arthur Lewis Community College, community groups and organizations, other Government Ministries and Donor Agencies.

2. Assists the Principal in collaborating with the Education Officer to ensure that school is administered in a proper and efficient manner.
3. Supervises and supports teachers, students, administrative and ancillary staff and supports the role of the Principal as liaison between the District Education Office and school.

DUTIES AND TASKS

1. Working with the Principal of the school and/or while deputizing with the Principal ensures the execution of responsibilities in accordance with the provisions of the Education Act of 1999 and Regulations governing the Teaching Service;
2. Assists the Principal in establishing and promoting high standards and expectations for all students and staff for academic performance and responsibility for behaviour.
3. Leads and coordinates supervision of instructional programmes of the school, evaluates lesson plans and observes classes (teaching, as duties allow) on a regular basis to encourage the use of a variety of instructional strategies and materials consistent with research on learning and child growth and development;
4. Helps monitor the fostering and integration of technology and innovation into programmes administered by the school;
5. Assists the Principal in ensuring a safe and orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students;
6. Files all required reports regarding attendance and discipline matters;
7. Supervises the physical safety of the students while on the school's compound;
8. Applies the syllabus in conformity with the needs of the students of the school to ensure effective learning;
9. Assists the Principal in supervising and appraising the performance of staff;
10. Supports the Principal in the development, implementation and promotion of effective

plans for the continuing professional development and academic growth of teachers to improve the quality of instruction through staff meetings, in-service training and personal contact;

11. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines;
12. Assumes responsibility along with staff for the school's performance;
13. Supports the Principal in the establishment and supervision of a fair and consistent manner effective discipline and attendance systems, consistent with the values and mission of the Ministry of Education;
14. Assists the Principal in keeping the staff informed, and implements along with staff ideas for the improvement of the school. Conducts meetings, as necessary, for the proper functioning of the school;
15. Ensures the proper care and use of school furniture, equipment and supplies;
16. Develops and maintains an active relationship with parents, example, through Parent/Teacher Association;
17. Supports the Principal in furnishing all returns as prescribed, to the Department of Education, Innovation and Vocational Training;
18. Ensures that student records are complete and current;
19. Assists the Principal in furnishing progress reports on the performance of the school at the end of every term to the Education Officer with responsibility for the district;
20. Keeps accurate records of information technology initiatives and resources;
21. Initiates relevant training as per new information technology developments;
22. Performs other duties as may be assigned from time to time by the Chief Education Officer, Permanent Secretary, and the Principal.

CONDITIONS

1. Accommodation provided in the School (Office);
2. Institutional support is provided through the Department of Education, Innovation and Vocational Training;

3. Opportunities exist for personal development and career advancement through orientation, general and specialized in-service training.
4. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15.02;
5. Institutional support will be provided through the appropriate Civil Service and Teaching Service Regulations, Statutory Instruments and Departmental Guidelines;
6. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
7. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. Knowledge of education theory and practice including modalities of instruction;
2. Clinical supervisory skills;
3. A working knowledge of and ability to interpret Education Act and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operation Procedures contained in the Ministry's Operations Manual, Collective Agreements and other operation procedures;
4. Capacity to provide effective management and instructional leadership;
5. Ability to creatively deploy participating and team building approaches to school management;
6. Capacity to work well with persons of a range of dispositions and to establish good rapport with stakeholders;
7. Ability to lead and manage innovation for school improvement;
8. Ability to plan for and manage the integration of Technology in instruction and in school administration;
9. Capacity to model and demonstrate a high level of emotional intelligence in resolving problems and conflict;
10. Decisiveness, soundness of judgment and success in issuing directives.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Level of performance and accomplishment of the school;
2. Quality of instruction as evidenced by student performance;
3. Effectiveness of staff management and extent to which team spirit and parental involvement are exhibited;
4. Extent to which student participation in school activities and student discipline are maintained;
5. Timeliness, accuracy and quality of information provided in returns and reports;
6. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
7. Compliance with the Guidelines and Policies of the Department of Education, Innovation and Vocational Training; and
8. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess one of the following:

- (1) A Master's Degree in Educational Administration, plus five (5) years' experience in Administration (i.e. head of department, dean of discipline, year heads, etc.), plus five (5) years' experience as a Qualified Teacher;

OR

- (2) A Bachelor's Degree in Educational Administration or related field, plus a Post Graduate Diploma, plus five (5) years' experience in administration (i.e. head of department, dean of discipline, year heads etc.), plus seven (7) years' experience as a Qualified Teacher;

OR

- (3) A Bachelor's Degree in Educational Administration or related field, plus five (5) years' experience in administration (i.e. head of department, dean of discipline, year head, etc.), plus ten (10) years' experience as a Qualified Teacher;

Proficient in the use of Information Communication Technologies (ICT) integration for instructions learning.

SALARY

Salary is at a rate of EC\$75,457.08 per annum (Grade 15, Step 1) or EC\$71,011.80 per annum (Grade 14, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications **MUST** be accompanied by verified copies of ALL certificates and transcripts from the relevant institutions. Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.

Please note that:

1. performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;
2. the successful applicant may be given an acting appointment for up to twelve (12) months; and
3. applicants are required to indicate administrative positions held and experience gained.

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by **Friday, August 29, 2025**.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or <http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>

*Ministry of Education, Sustainable Development,
Innovation, Science, Technology and Vocational Training*

POST OF VICE PRINCIPAL II/I – SECONDARY EDUCATION

OFFICE IDENTIFICATION

JOB TITLE: Vice Principal I or II

DEPARTMENT: Secondary Education – Micoud
Secondary

CLASSIFICATION : Grade 14 or 15

REPORTS TO: Principal

RELATIONSHIPS AND RESPONSIBILITIES

1. Supports the Principal in liaising with the Education Officer, Chief Education Officer, Permanent Secretary, Deputy Permanent Secretary, Deputy Chief Education Officer – Instruction, Chief Planning Officer, teachers, students, Sir Arthur Lewis Community College, community groups and organizations, other Government Ministries and Donor Agencies.
2. Assists the Principal in collaborating with the Education Officer to ensure that school is administered in a proper and efficient manner.
3. Supervises and supports teachers, students, administrative and ancillary staff and supports the role of the Principal as liaison between the District Education Office and school.

DUTIES AND TASKS

1. Working with the Principal of the school and/or while deputizing with the Principal ensures the execution of responsibilities in accordance with the provisions of the Education Act of 1999 and Regulations governing the Teaching Service;
2. Assists the Principal in establishing and promoting high standards and expectations for all students and staff for academic performance and responsibility for behaviour.
3. Leads and coordinates supervision of instructional programmes of the school, evaluates lesson plans and observes classes (teaching, as duties allow) on a regular basis to encourage the use of a variety of instructional strategies and materials consistent with research on learning and child growth and development;
4. Helps monitor the fostering and integration of technology and innovation into programmes administered by the school;
5. Assists the Principal in ensuring a safe and orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students;
6. Files all required reports regarding attendance and discipline matters;
7. Supervises the physical safety of the students while on the school's compound;

8. Applies the syllabus in conformity with the needs of the students of the school to ensure effective learning;
9. Assists the Principal in supervising and appraising the performance of staff;
10. Supports the Principal in the development, implementation and promotion of effective plans for the continuing professional development and academic growth of teachers to improve the quality of instruction through staff meetings, in-service training and personal contact;
11. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines;
12. Assumes responsibility along with staff for the school's performance;
13. Supports the Principal in the establishment and supervision of a fair and consistent manner effective discipline and attendance systems, consistent with the values and mission of the Department of Education, Innovation and Vocational Training.
14. Assists the Principal in keeping the staff informed, and implements along with staff ideas for the improvement of the school. Conducts meetings, as necessary, for the proper functioning of the school;
15. Ensures the proper care and use of school furniture, equipment and supplies;
16. Develops and maintains an active relationship with parents, example, through Parent/Teacher Association;
17. Supports the Principal in furnishing all returns as prescribed, to the Department of Education, Innovation and Vocational Training;
18. Ensures that student records are complete and current;
19. Assists the Principal in furnishing progress reports on the performance of the school at the end of every term to the Education Officer with responsibility for the district;
20. Keeps accurate records of information technology initiatives and resources;
21. Initiates relevant training as per new information technology developments;

22. Performs other duties as may be assigned from time to time by the Chief Education Officer, Permanent Secretary, and the Principal.

CONDITIONS

1. Accommodation provided in the School (Office);
2. Institutional support is provided through the Department of Education, Innovation and Vocational Training;
3. Opportunities exist for personal development and career advancement through orientation, general and specialized in-service training.
4. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15.02;
5. Institutional support will be provided through the appropriate Civil Service and Teaching Service Regulations, Statutory Instruments and Departmental Guidelines;
6. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
7. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. Knowledge of education theory and practice including modalities of instruction;
2. Clinical supervisory skills;
3. A working knowledge of and ability to interpret Education Act and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operation Procedures contained in the Ministry's Operations Manual, Collective Agreements and other operation procedures;
4. Capacity to provide effective management and instructional leadership;
5. Ability to creatively deploy participating and team building approaches to school management;
6. Capacity to work well with persons of a range of dispositions and to establish good rapport with stakeholders;
7. Ability to lead and manage innovation for school improvement;

8. Ability to plan for and manage the integration of Technology in instruction and in school administration;
 9. Capacity to model and demonstrate a high level of emotional intelligence in resolving problems and conflict;
 10. Decisiveness, soundness of judgment and success in issuing directives.
3. A Bachelor's Degree in Educational Administration or related field, plus five (5) years' experience in administration (i.e. head of department, dean of discipline, year head, etc.), plus ten (10) years' experience as a Qualified Teacher;

Proficient in the use of Information Communication Technologies (ICT) integration for instructions learning.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Level of performance and accomplishment of the school;
2. Quality of instruction as evidenced by student performance;
3. Effectiveness of staff management and extent to which team spirit and parental involvement are exhibited;
4. Extent to which student participation in school activities and student discipline are maintained;
5. Timeliness, accuracy and quality of information provided in returns and reports;
6. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
7. Compliance with the Guidelines and Policies of the Department of Education, Innovation and Vocational Training; and
8. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess one of the following:

1. A Master's Degree in Educational Administration, plus five (5) years' experience in Administration (i.e. head of department, dean of discipline, year heads, etc.), plus five (5) years' experience as a Qualified Teacher;

OR

2. A Bachelor's Degree in Educational Administration or related field, plus a Post Graduate Diploma, plus five (5) years' experience in administration (i.e. head of department, dean of discipline, year heads etc.), plus seven (7) years' experience as a Qualified Teacher;

OR

SALARY

Salary is at a rate of EC\$75,457.08 per annum (Grade 15, Step 1) or EC\$71,011.80 per annum (Grade 14, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications **MUST** be accompanied by verified copies of ALL certificates and transcripts from the relevant institutions. Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.

Please note that:

1. performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;
2. the successful applicant may be given an acting appointment for up to twelve (12) months; and
3. applicants are required to indicate administrative positions held and experience gained.

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by **Friday, August 29, 2025.**

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or <http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>

NOTICES

PUBLIC SERVICE BOARD OF APPEAL

TAKE NOTICE:

that **ALL** correspondence to the Public Service Board of Appeal should be addressed to:

The Secretary
Public Service Board of Appeal
1st Floor, Hewanorra House
Trou Garnier
CASTRIES

VERNA MONDESIR (MS)
Secretary

NOTICE OF COMPANY IN DISSOLUTION

(International Business Companies Act,
Cap 12.14: Section 94 (4))

PMH, Ltd.-No. 2013-00278

TAKE NOTICE that the International Business Company PMH, Ltd.-No. 2013-00278, which was incorporated on August 7, 2013 has registered its articles of dissolution.

TAKE NOTICE that the commencement date of the dissolution of the above-named company is August 7, 2025 and that the name and address of the liquidator is as follows:

NICOLA MATHURIN
10 Manoel Street
Castries
Saint Lucia

Dated August 7, 2025.

Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act,
Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on July 15, 2025 as:

R & M Global Investments LTD.
No. 2025-00510

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

FundXAlpha Ltd.

Dated 7th August, 2025.

REGISTRAR
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act,
Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on July 1, 2025 as:

Onqobayo Incorporated Ltd.
No. 2025-00480

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

Onqobayo Inc.

Dated 31st July, 2025.

REGISTRAR
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act,
Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on April 22, 2024 as:

YOO TRADES LTD.
No. 2024-00271

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

FillyX Ltd.

Dated 25th July, 2025.

REGISTRAR

International Business Companies

**CHANGE OF NAME OF
INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company
incorporated on May 9, 2025 as:

**Nexa Capital Ltd.
No. 2025-00341**

has registered an amendment to its Articles of
Association and Memorandum of Association and has
changed its name to:

DOLLREX CAPITAL LTD.

Dated 25th July, 2025.

REGISTRAR

International Business Companies

**CHANGE OF NAME OF
INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company
incorporated on July 18, 2025 as:

**One Click Play Ltd.
No. 2025-00521**

has registered an amendment to its Articles of
Association and Memorandum of Association and has
changed its name to:

One Click Pay Ltd.

Dated 25th July, 2025.

REGISTRAR

International Business Companies

*Government of St. Lucia
Department of Finance*

**2025/2027 INVITATION TO TENDER
Supply of Security Services
for the Department of Finance**

THE Department of Finance invites suitably qualified and
experienced firms to submit tenders for the provision of
Security Services for the period 2025 to 2027.

Tenderers must adhere to the Instructions to Tenderers
(ITT) in order to participate in this procurement process.
Full tender documentation is available at the following
websites:

www.finance.gov.lc

<https://in-tendhost.co.uk/goslprocurement>

**Pre-Tender Meeting: August 11, 2025 - 10:00 AM
- 5th Floor, Finance Administrative Centre**

We strongly encourage you to prioritize attending this
meeting

Submission Deadline: All tenders must be submitted
no later than: **9:00 AM on August 20, 2025**

Submission Method: Tenders must be submitted
exclusively via the electronic Government Procurement
Portal (e-GP) at: <http://www.goslprocurement.govt.lc>

*Government of St. Lucia
Department of Finance*

**2025 INVITATION TO TENDER
Supply of one (1) Uninterruptible
Power Supply (UPS)**

THE Department of Finance invites suitably qualified and
experienced firms to submit tenders for the supply of one
(1) 30 kVa 220v Uninterruptible Power Supply (UPS).

Tenderers must adhere to the Instructions to Tenderers
(ITT) in order to participate in this procurement process.
Full tender documentation is available at the following
websites:

www.finance.gov.lc

<https://in-tendhost.co.uk/goslprocurement>

**Pre-Tender Meeting:
August 18, 2025 - 10:00 AM - 3rd Floor, Finance
Administrative Centre, Pointe Seraphine, Castries**

We strongly encourage you to prioritize attending this
meeting

Submission Deadline: All tenders must be submitted
no later than: 8:30 A.M. on September 03, 2025

Submission Method: Tenders must be submitted
exclusively via the electronic Government Procurement
Portal (e-GP) at: <http://www.goslprocurement.govt.lc>

*Government of St. Lucia
Department of Finance*

**2025 INVITATION TO TENDER
For the supply of Works for Construction of
Government Storage Warehouse**

THE Department of Finance invites suitably qualified and experienced firms to submit tenders for the supply of Works for Construction of Government Storage Warehouse.

Tenderers must adhere to the Instructions to Tenderers (ITT) in order to participate in this procurement process. Full tender documentation is available at the following websites:

www.finance.gov.lc

<https://in-tendhost.co.uk/goslprocurement>

Pre-Tender Meeting:

**August 27, 2025 - 10:00 AM - 5th Floor, Finance
Administrative Centre, Pointe Seraphine, Castries**

We strongly encourage you to prioritize attending this meeting

Submission Deadline: All tenders must be submitted no later than: 8:30 A.M. on September 03, 2025

Submission Method: Tenders must be submitted exclusively via the electronic Government Procurement Portal (e-GP) at: <http://www.goslprocurement.govt.lc>

**NOTICE OF COMPANY IN LIQUIDATION
AND APPOINTMENT OF LIQUIDATOR**

MEMBER VOLUNTARY WINDING UP

THE COMPANY ACT, CHAP 13.1

(Pursuant to section 449)

Name of the Company: **POUI LIMITED** (Company No. 2007/C468)

THE FOLLOWING unanimous resolution was passed by the members and directors of this Company on 21st July 2025.

Resolve that the Company be wound-up voluntarily and that Archerson Glasgow, Accountant of Rodney Bay, Gros Islet, Saint Lucia be and is hereby appointed Liquidator for the purpose of winding – up the Company and that he shall have the power to act alone in the winding-up.

Creditors of the Company are to prove their debts or claims on or before 31st August 2025 and to establish any title they may have under the Companies Act, or they shall be excluded from the benefit of any distribution made before the debts are proved or from objecting to the distribution. Proof of debts shall be delivered to the

Liquidator at the address below:

Dated: 29, July 2025.

ARCHERSON GLASGOW

Liquidator

Contact for enquiries:

Name: Archerson Glasgow
C/O Accounting & Hospitality Consultancy Services,
Suite # 22, Tile World Building,
Bois D' Orange,
GROS Islet, ST LUCIA.
Telephone # (758) 452-9291
Email: ahcs@candw.lc

**NOTICE OF COMPANY IN LIQUIDATION AND
APPOINTMENT OF LIQUIDATOR**

MEMBER VOLUNTARY WINDING UP

THE COMPANY ACT, CHAP 13.1

(Pursuant to section 449)

Name of the Company: **PARQUET LIMITED**
(Company No. 2007/C520)

THE FOLLOWING unanimous resolution was passed by the members and directors of this Company on 21st July 2025.

Resolve that the Company be wound-up voluntarily and that Archerson Glasgow, Accountant of Rodney Bay, Gros Islet, Saint Lucia be and is hereby appointed Liquidator for the purpose of winding – up the Company and that he shall have the power to act alone in the winding-up.

Creditors of the Company are to prove their debts or claims on or before 31st August 2025 and to establish any title they may have under the Companies Act, or they shall be excluded from the benefit of any distribution made before the debts are proved or from objecting to the distribution. Proof of debts shall be delivered to the Liquidator at the address below:

Dated: 29, July 2025

ARCHERSON GLASGOW

Liquidator

Contact for enquiries:

Name: Archerson Glasgow
C/O Accounting & Hospitality Consultancy Services,
Suite # 22, Tile World Building,
Bois D' Orange,
GROS Islet, ST LUCIA.
Telephone # (758) 452-9291
Email: ahcs@candw.lc

EASTERN CARIBBEAN SUPREME COURT

A.D. 2025

NOTICE

TAKE NOTICE that **Her Ladyship, the Honourable Madam Margaret Price Findlay, Chief Justice, (Ag.)**, pursuant to rule 62.17 (2) of the *Eastern Caribbean Supreme Court Civil Procedure Rules (Revised Edition) 2023*, designates the Chief Registrar and Deputy Chief Registrar to conduct the case management of appeal cases in accordance with rule 62.17. This will include the conduct of Status Hearings for pending appeals and the hearing of applications under rule 62.19 as designated by the Chief Justice.

By Order of
The Hon. Madam Margaret Price Findlay
Chief Justice (Ag.)
Eastern Caribbean Supreme Court
2nd Floor
Heraldine Rock Building
The Waterfront
Castries, Saint Lucia, W.I.

Dated this 25th day of July, 2025.



CHIEF REGISTRAR



SAINT LUCIA
IN THE HIGH COURT OF JUSTICE
(CIVIL)

LEGAL NOTICE

NOTICE OF SUSPENSION FROM PRACTICE


[Section 29(1)(a), Legal Profession Act, Cap. 2.04]

TAKE NOTICE that pursuant to the judgment of the Honourable Mr. Justice Alvin S. Pariagsingh delivered on the 24th day of July 2025 in Claim No. SLUHCv2025/0206, and in accordance with the provisions of **section 25 of the Legal Profession Act, Cap. 2.04**, the Court has ordered that:

Mr. Alfred Alcide, Attorney-at-Law, be **suspended from practising law in Saint Lucia** until such time as he satisfies the Court that he is no longer in breach of **section 24(2)(f)** of the said Act, namely, by complying fully with all outstanding orders made against him by the Disciplinary Committee of the Saint Lucia Bar Association.

AND TAKE FURTHER NOTICE that pursuant to **section 29(1)(a)** of the said Act, the name of the said Alfred Alcide has been duly marked on the Roll to reflect the said suspension, and this Notice is published accordingly.

Dated this 5th day of August 2025.


Curtis Raphael (Mr.)
Deputy Registrar of the High Court of Justice
Saint Lucia





Saint Lucia Bureau of Standards
NEW STANDARDS ADOPTED

The public is hereby notified that the following Standards were approved and adopted by the Saint Lucia Bureau of Standards as National Standards.

Voluntary National Standards

SLNS 1-7:2025 Labelling of commodities: Part 7 — Cosmetics – Packaging and labelling requirements

SLNS/ISO 1942:2020 Dentistry-Vocabulary

SLNS/ISO 5472:2022 Healthcare organization management – Pandemic response

SLNS/ISO 21531:2009 dentistry – Graphical Symbols for Dental Instruments

SLNS/ISO 16443:2014 Dentistry -Vocabulary for Dental Implants Systems and Related Procedure

SLNS/ISO 16142-2:2017 Medical devices – Recognized essential principles of safety and performance of medical devices – Part 2: General essential principles and additional specific essential principles for all IVD medical devices and guidance on the selection of standards

SLNS/ISO 21388:2020 Acoustics – Hearing aid fitting management (HAFM)

SLNS/ISO 10342:2010 Ophthalmic Instruments – Eye Refractometers

SLNS/ISO 10341:2012 Ophthalmic Instruments – Refractor Heads

SLNS/ISO 13054:2012 Knowledge management of health information standards

Copies of the above mentioned standards can be purchased from the offices of the Saint Lucia Bureau of Standards, Bisee Industrial Estate. For information call 453-0049, email info@slbs.org or visit the website at www.slbs.org.

Mr. Peter Lorde
Chairman
Saint Lucia Standards Council

June 12th, 2025

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 28, 42, 99 & 111

TAKE NOTICE that the international business companies listed below and with registered address at Hewanorra Corporate Services Ltd., Hewanorra House, Trou Garnier Financial Centre, Pointe Seraphine, Castries have each failed to file the annual company statutory returns as required, pursuant to the provisions of the International Business Companies Act, Cap. 12.14.

TAKE NOTICE that the companies listed will be struck from the register of International Business Companies effective 1st January 2026 if the statutory returns are not filed and any accruing penalties are not paid by **31st December 2025**.

IBC Name	IBC Number
10-58 Holdings Limited	2020-00142
42 Lagoons Limited	2022-00139
Arc Ventures Inc.	2022-00204
Attic Investments Ltd.	2004-00352
BALTHAZAR LTD.	2010-00200
Clearlake Global Limited	2017-00022
Coolwater Holdings LLC Limited	2024-00272
Cox Group Holdings Inc.	2022-00205
EARNSCLIFFE (ST. LUCIA) LTD.	2008-00449
Fairfax Holdings Limited	2024-00273
Fiducia Investment Services Limited	2024-00227
JMART INC.	2015-00134
Limegrove Building IJ (St. Lucia) Ltd.	2012-00195
Limegrove Building K (St. Lucia) Ltd.	2008-00252
Limegrove Holdings Ltd.	2008-00236
Limegrove Park (St. Lucia) Ltd.	2008-00253
Montego Bay Football Club Int'l Limited	2023-00472
PORTLAND HOLDINGS LIMITED	2015-00221
Portland Outsourcing Limited	2022-00045
RedKey Solutions Ltd.	2017-00037
Sky's The Limit Incorporated	2023-00473
The Sharrows Limited	2017-00104
TOPPAN Security Caribbean Limited	2009-00334
TOUR SERVICES INC.	2013-00288

23 July 2025

REGISTRAR

International Business Companies

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 28, 42, 99 & 111

TAKE NOTICE that the international business companies listed below and with registered address at ACE Corporate Services Inc., Ground Floor, Rodney Court Building, Rodney Bay, Gros Islet have each failed to file the annual company statutory returns as required, pursuant to the provisions of the International Business Companies Act, Cap. 12.14.

TAKE NOTICE that the companies listed will be struck from the register of International Business Companies effective 1st January 2026 if the statutory returns are not filed and any accruing penalties are not paid by 31st December 2025.

IBC Name	IBC Number
I Exchange Ltd.	2024-00628
I Safe Nation Development Group Inc.	2024-00601
Alhilal Trading Ltd.	2024-00220
Amxer Markets Ltd.	2023-00503
Arab Platform Capital Ltd.	2024-00771
CHRONOS LTD.	2024-00467
Cowry Connect Ltd.	2023-00483
Cyberity Capital Ltd.	2024-00529
DAY Protocol AI LTD.	2024-00364
Deson Securities Co. Ltd.	2024-00623
Dezire Capital Market Ltd.	2024-00659
Dragonfly Optimization Limited	2024-00756
EET Markets Global Limited	2024-00650
Fxbullish Limited	2024-00678
GBPeople Ltd.	2023-00484
Golden Deer Markets Ltd.	2024-00598
Hera Ditaments Ltd.	2024-00640
IBIZ CAPITAL PTE LTD.	2023-00369
Karobar Markets Ltd.	2024-00759
Lux Global Real Estate Inc.	2024-00602
Mamonex Ltd.	2024-00738
NPE Market Limited	2024-00497
P&B Phoenix FX Limited	2024-00470
Solpot Limited	2024-00724
Trendo Trading Ltd.	2023-00456
Troy Market Limited	2024-00657
WindWard Partners Inc.	2024-00599

23 July 2025

REGISTRAR

International Business Companies

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 28, 42, 99 & 111

TAKE NOTICE that the international business companies listed below and with registered address at Fortgate Offshore Investment and Legal Services Ltd., 1st Floor, The Sothebey Building, Rodney Bay, Gros-Islet have each failed to file the annual company statutory returns as required, pursuant to the provisions of the International Business Companies Act, Cap. 12.14.

TAKE NOTICE that the companies listed will be struck from the register of International Business Companies effective 1st January 2026 if the statutory returns are not filed and any accruing penalties are not paid by 31st December 2025.

IBC Name	IBC Number
FINOVO PRIME LIMITED	2024-00142

23 July 2025

REGISTRAR

International Business Companies

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 28, 42, 99 & 111

TAKE NOTICE that the international business companies listed below and with registered address at Financial & Corporate Services Ltd., 1st Floor, Bourbon House, Bourbon Street, P.O. Box 1695, Castries have each failed to file the annual company statutory returns as required, pursuant to the provisions of the International Business Companies Act, Cap. 12.14.

TAKE NOTICE that the companies listed will be struck from the register of International Business Companies effective 1st January 2026 if the statutory returns are not filed and any accruing penalties are not paid by 31st December 2025.

IBC Name	IBC Number
KPMG Barbados (St. Lucia) IBC Ltd.	2013-00321

23 July 2025

REGISTRAR

International Business Companies

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(CIVIL)**

SAINT LUCIA

CLAIM NO. SLUHCV2024/0172

BETWEEN:

BANK OF SAINT LUCIA LIMITED

Claimant

and

(1) DARAN TROY ROSEMOND
(2) ANDRE ROSEMOND

Defendants

NOTICE

TO: DARAN TROY ROSEMOND whose last known address is Ciceron in the quarter of Castries, Saint Lucia.

TAKE NOTICE that a Judgment in Default of Acknowledgment of Service dated 23rd May, 2025 filed on 29th May, 2025 and registered at the Office of Deeds and Mortgages on 29th May, 2025 in Vol. 178A No. 229848 was granted against you by the High Court of Justice, Saint Lucia in favour of Bank of St. Lucia Limited.

AND pursuant to CPR 5.13, service of the Judgment is being effected on you by advertisement in two consecutive issues of a local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

A COPY of the Judgment can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of Floissac, Du Boulay & Thomas, Quadrant Row 9-11, Brazil Street, Castries, Saint Lucia.

Dated this 11th day of June, 2025.

FLOISSAC, DU BOULAY & THOMAS

Per: Diana Thomas Hunte

Legal Practitioner for the Claimant

This document is presented for filing on behalf of the Claimant by Floissac, Du Boulay & Thomas, Chambers, Quadrant Row 9-11, Brazil Street, Castries, Saint Lucia, Tel: (758) 452 1152; Fax: (758) 453 1496, Email: litigation@fdt.law. The court office is situated at La Place Carenage, Jeremie Street, Castries, Saint Lucia, and can be contacted at telephone (758) 468 7500, Fax (758) 468 7543, or at e-mail address stluhco@eccourts.org. The court office is open between 9.00 a.m. and 2.00 p.m. Mondays to Thursdays and 9.00 am to 3.00 p.m. on Fridays except public holidays.

[First Publication]

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

CLAIM NO. SLUHCV2025/0161

BETWEEN:

ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED

Claimant

And

(1) TAE-ANYA PREVILLÉ
(2) CRISEYDE PREVILLÉ

Defendants

To: (1) TAE-ANYA PREVILLÉ and (2) CRISEYDE PREVILLÉ whose last known address was Corinth, Gros Islet, Saint Lucia.

NOTICE

TAKE NOTICE that the Claimant ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED obtained Judgment in Default of Acknowledgement of Service against you in the Claim at caption.

AND service of the Notice of Default Judgment is being effected by this advertisement in two consecutive issues of the local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

THE judgment can be viewed at the Registry of the High Court at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Law Office of Patricia Augustin, 27 Micoud Street, Castries, Saint Lucia.

Dated this 25th day of July, 2025.

LAW OFFICE OF PATRICIA AUGUSTIN

Per: Patricia Augustin

Legal Practitioners for the Claimant

Filed by Law Office of Patricia Augustin, Legal Practitioner for the Claimants of Chambers 27 Micoud Street in the City of Castries. Telephone Number 1758 572-5000, email patriciaaugustinlegal@gmail.com/patriciaaugustinchambers@outlook.com

The Court Office is at La Place Carenage, Jeremie Street, Castries. Telephone Number 468-7500, Fax Number: 468-7543 Email: stluhco@eccourts.org. The office is open between: 9:00a.m and 2:00 p.m. from Monday to Thursday and on Fridays from 9:00 a.m. to 3:00 p.m. except public holidays.

[Second Publication]

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

Claim No. SLUHCOM2025/0020 formerly SLUHCM2018/0084

BETWEEN:

ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED

Claimant

And

- (1) JANETTA POPO (nee FREDERICK)
(2) CARMERON FREDERICK
(3) KEEVER FREDERICK
(4) MONICA FREDERICK

(Qua Administrators of the Estate of the late Carterlina Federick Hippolyte aka Carterlina Frederick Hippolyte aka Carterlina Federick aka Cartalina Frederick aka Carterlina Celicia Hippolyte nee Frederick aka Cartalina)

Defendants

To: (1) Janetta Popo (nee Frederick) (2) Carmeron Frederick (3) Kever Frederick (4) Monica Frederick whose last known address was Bocage in the Quarter of Castries and Anse-la-Rayé respectively in the State of Saint Lucia.

NOTICE

TAKE NOTICE that by Order dated 21st February 2025 and filed on the 6th day of March 2025 the Claimant was granted permission to issue a Writ of Execution for Seizure and Sale of the Property registered as Parcel 0241B 101 falling under the estate of the Estate of the late Carterlina Federick Hippolyte aka Carterlina Frederick Hippolyte aka Carterlina Federick aka Cartalina Frederick aka Carterlina Celicia Hippolyte nee Frederick aka Cartalina wherein you are Administrators.

AND service of this Order dated the 21st February, 2025 is being effected on you by this advertisement in two consecutive weekly issues of the local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

THE said Order can be viewed at the Registry of the High Court at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Law Office of Patricia Augustin, 27 Micoud Street, Castries, Saint Lucia from 8:30 a.m. - 4:30 p.m.

YOU MAY APPLY to the Court to vary or set aside this Order or have the application dealt with again, within 14 days of the last publication of this advertisement.

IN DEFAULT of filing of an Application with the Court within the stipulated time the Claimant will proceed to issue a Writ of Execution for Seizure and Sale with respect to the property registered as Parcel 0241B 101.

Dated this 27th day of June, 2025.

LAW OFFICE OF PATRICIA AUGUSTIN

Per: Patricia Augustin

Legal Practitioner for the Claimant

Filed by Law Office of Patricia Augustin, Legal Practitioner for the Claimant of Chambers 27 Micoud Street in the City of Castries. Telephone Number 1758 572-5000/729-7000, email patriciaaugustinlegal@gmail.com/patriciaaugustinchambers@outlook.com

The Court Office is at La Place Carenage, Jeremie Street, Castries. Telephone Number 468-7500, Fax Number: 468-7543 Email: stluhco@eccourts.org. The office is open between: 9:00 a.m. and 2:00 p.m. from Monday to Thursday and on Fridays from 9:00 a.m. to 3:00 p.m. except public holidays.

[Second Publication]

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

Claim No. SLUHCV2025/0155

BETWEEN:

ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED

Claimant

And

LYN-ADDIS LYNCH

Defendant

To: LYN-ADDIS LYNCH whose last known address was La Clery, Castries, Saint Lucia.

NOTICE

TAKE NOTICE that the Claimant ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED obtained Judgment in Default of Acknowledgement of Service against you in the Claim at caption.

AND service of the Notice of Default Judgment is being effected by this advertisement in two consecutive issues of the local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

THE judgment can be viewed at the Registry of the High Court at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Law Office of Patricia Augustin, 27 Micoud Street, Castries, Saint Lucia.

Dated this 25th day of July, 2025.

LAW OFFICE OF PATRICIA AUGUSTIN

Per: Patricia Augustin

Legal Practitioners for the Claimant

Filed by Law Office of Patricia Augustin, Legal Practitioner for the Claimants of Chambers 27 Micoud Street in the City of Castries. Telephone Number 1758 572-5000, email patriciaaugustinlegal@gmail.com/patriciaaugustinchambers@outlook.com

The Court Office is at La Place Carenage, Jeremie Street, Castries. Telephone Number 468-7500, Fax Number: 468-7543 Email: stluhco@eccourts.org. The office is open between: 9:00a.m and 2:00 p.m. from Monday to Thursday and on Fridays from 9:00 a.m. to 3:00 p.m. except public holidays.

[Second Publication]

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

CLAIM NO. SLUHCOM2025/0012

BETWEEN:

ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED

Claimant

and

CRISEYDE PREVILLÉ also known as
CRISEYDE REYNOLDS-PREVILLÉ

Defendant

To: CRISEYDE PREVILLÉ also known as CRISEYDE REYNOLDS-PREVILLÉ whose last known address was Corinth, Gros Islet, Saint Lucia.

NOTICE

TAKE NOTICE that the Claimant ST. LUCIA TEACHERS' CREDIT CO-OPERATIVE LIMITED obtained Judgment in Default of Acknowledgement of Service against you in the Claim at caption.

AND service of the Default Judgment is being effected by this advertisement in two consecutive issues of the local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

THE judgment can be viewed at the Registry of the High Court at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Law Office of Patricia Augustin, 27 Micoud Street, Castries, Saint Lucia.

Dated this 25th day of July, 2025.

LAW OFFICE OF PATRICIA AUGUSTIN

Per: Patricia Augustin

Legal Practitioners for the Claimant

Filed by Law Office of Patricia Augustin, Legal Practitioner for the Claimants of Chambers 27 Micoud Street in the City of Castries. Telephone Number 1758 572-5000, email patriciaaugustinlegal@gmail.com/patriciaaugustinchambers@outlook.com

The Court Office is at La Place Carenage, Jeremie Street, Castries. Telephone Number 468-7500, Fax Number: 468-7543 Email: stluhco@eccourts.org. The office is open between: 9:00a.m and 2:00 p.m. from Monday to Thursday and on Fridays from 9:00 a.m. to 3:00 p.m. except public holidays.

[Second Publication]

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(CIVIL)**

SAINT LUCIA

CLAIM NO: SLUHCV2023/0304

BETWEEN:

CRAIG LAFEUILLE
(AGATHA PETRA LAFEUILLEE as Representative for the Claimant)
of Leriche in the Quarter of Choiseul in the State of Saint Lucia

Claimant

And

DANNY GYAN
of Malgretoute in the Quarter of Soufriere in the State of Saint Lucia.

Defendant

NOTICE

TO: DANNY GYAN

TAKE NOTICE that an Order of the High Court dated 18th June 2025, Witness Statement and Written Submissions both filed on 3rd December 2024 have been filed against you on The Eastern Caribbean Supreme Court Electronic Litigation Portal in Claim No: SLUHCV2023/0304 by CRAIG LAFEUILLE (AGATHA LAFEUILLEE as Representative for the Claimant, the Claimant.

AND SERVICE of the Order, Witness Statement and Written Submissions and other documents filed herein is effected on you by advertisements in two consecutive issues of the local Newspaper circulating in St Lucia and two consecutive issues of the Official Gazette.

THE Order, Witness Statement and Written Submissions with all other documents can be viewed at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of John & John Inc. Clarke Lane, Vieux-Fort, Saint Lucia.

Dated: 30th day of July, 2025.

CHAMBERS OF JOHN & JOHN INC
(Sgd.): Pretania Edwards
Legal Practitioner for the Claimant

Presented for filing by Pretania Edwards of Chambers of John & John Inc., whose business address is Clarke Lane in the Town of Vieux-Fort in the State of St. Lucia and whose address for service is c/o Vern Gill Chambers, 19 St. Louis Street, Castries, St. Lucia. Telephone Number: 454-7060/454-7061, Fax Number: 454-7062; Email: info@johnandjohnchambers.com

The Court Office is at La Place Carenage, Jeremie Street, Castries; Telephone Number: (758) 468-7500; Fax Number: 468-7543. The office is open between 9:00 a.m. and 2:00 p.m. Monday to Thursdays and 9:00 a.m. to 3:00 p.m. on Fridays except public holidays. The office can also be contacted via email at stluhco@eccourts.org

[Second Publication]